



CBSE/COORD/ Regular/Compt./2019

07.05.2019

**CIRCULAR**

To,  
The Principal/Head of the Institutions  
affiliated to the CBSE

**Sub: Submission of List of Candidates(LOC) by Schools for Class XII and Class X (Compartmental) Examination - July 2019**

Madam/Sir,

Submission of LOC for Compartment Examination, both for Class XII and Class X, to be held on 02.07.2019 for Class XII & w.e.f. 02.07.2019 for Class X shall be done through e-Pariksha link- <http://cbse.nic.in/newsite/reg2018.html> w.e.f 13.05.2019. Only those Candidates whose name is submitted through the online process shall be allowed to appear for the examinations to be held in July 2019. All CBSE affiliated schools should register themselves before proceeding for online submission. They shall have to use Affiliation Number as user ID and the password already available with them.

2. Candidates who have appeared for the examinations in February/March/April 2019 as regular candidates from CBSE affiliated institutions and whose result has been declared as 'Compartment' should approach the school from which they have appeared.

3. Schools will be able to download Admit Cards from 3<sup>rd</sup> week of June 2019. In case of any discrepancy in the Admit card, schools should contact concerned Regional Office of the Board.

4. Candidates who appeared in March 2018 in Full Subjects(i.e. 5/6/7 as per the Scheme of Studies) either as Regular candidate through schools affiliated to the Board or as Private Candidate and result declared as COMPARTMENT, also could not pass in July 2018(1<sup>st</sup> Chance) and March 2019(2<sup>nd</sup> Chance) examination, all such candidates are eligible to apply only as Private Candidates for 3<sup>rd</sup> chance Compartment examination to be held in July 2019. Separate circular in this regard is available on the website of CBSE. Schools may advise/direct such "Private Candidates" to apply online directly through CBSE's website, whenever approached. The schedule will be the same for Regular and Private candidates.

5. In case of any difficulty/queries regarding online submission, IT Unit of concerned Regional Offices can be contacted as per enclosed list.

6. Consolidated mark sheet will be issued only to Candidates whose result was declared COMPT in 2018/2019 examination and thereafter declared Pass in Compartment, July 2019 examination.

7. Consolidated mark sheet will not be issued to candidates whose result is already Pass and are now appearing for Improvement of Performance

8. Details for submitting LOC are as per following Annexures:

- |   |   |            |
|---|---|------------|
| 1. Eligibility criteria for Class XII & Class X         | - | Annexure 1 |
| 2. Fee Structure for Class XII & Class X                | - | Annexure 2 |
| 3. Detailed procedure of submitting online application- | - | Annexure 3 |
| 4. Jurisdiction of Regional Offices                     | - | Annexure 4 |

Separate circular has been issued for Private candidates and is available on CBSE's website [www.cbse.nic.in](http://www.cbse.nic.in).



**(DR. SANYAM BHARDWAJ)  
CONTROLLER OF EXAMINATIONS**

**COMPARTMENT EXAMINATION - JULY 2019**

**ELIGIBILITY CRITERIA - CLASS XII**

Regular candidates who appeared in February/March/April 2019 through schools affiliated to the Board and declared as COMPARTMENT are eligible to apply only in **one** subject in which placed in Compartment.

**OR**

Regular candidates who appeared in February/March/April 2019 through schools affiliated to the Board with 6 Subject and placed in compartment in upto two subjects shall appear in **any one** of the two subjects.

**OR**

Candidates who have appeared in 6 subjects in February/March/April 2019 and declared PASS but could not clear one subject can appear in that subject in July 2019 Examination under Improvement of Performance category.

**ELIGIBILITY CRITERIA – CLASS X**

Regular candidates who appeared in February/March 2019 through schools affiliated to the Board and declared as COMPARTMENT are eligible to apply in **one or two** subjects in which placed in Compartment.

**OR**

Regular candidates who appeared in February/March 2019 through schools affiliated to the Board and declared as 'PASS' after replacement of a compulsory subject by Skill Subject(taken as 6<sup>th</sup> Optional) will be eligible to appear in the failed subject under Improvement of Performance category.

## **ANNEXURE 2**

### **Fee and Schedule for List of Candidates for Class XII/X – JULY 2019**

<b>Fee Slab</b>	<b>Fee to be remitted per student in INR</b>		<b>Schedule for On-line submission of LOC</b>	<b>Last date for receiving of duly signed copy in Regional Office</b>
	<b>Schools in India</b>	<b>Schools outside India</b>		
<b>Without late fee</b>	Rs.300/-	Rs.2000/-	13.05.2019 to 22.05.2019	06.06.2019
<b>With Late fee (Slab I)</b>	Last date With Late Fee of Rs.1000/- (in addition to Fee prescribed)		23.05.2019 to 29.05.2019	13.06.2019
<b>With Late fee (Slab II)</b>	Last date With Late Fee of Rs.5000/- (in addition to Fee prescribed)		30.05.2019 to 05.06.2019	19.06.2019

- **Visually impaired candidates are exempted from examination fee of Class X/XII.**
- **Illustration for calculating Late Fee: -**

Fee shall be applicable as per fee schedule i.e. the date on which the data is finalized is taken for account for fee calculation

- If students' details are entered on or before **22<sup>nd</sup> May** and finalization of data is done **on 22<sup>nd</sup> May (or earlier)** then NO late fee shall be applicable.
- If students' details are entered on or **before 22<sup>nd</sup> May** and finalization of data is done **on or after 23<sup>rd</sup> May** then late fee shall be applicable as per slab.

## Fee Payment

**(a) Fees for all activities is accepted only through following digital payments modes by CBSE:-**

**In India-** Debit Card / Credit Card / NEFT/ RTGS

**Foreign-** Debit Card / Credit Card / SWIFT

(b) Before payment of fee, schools can take the print of LOC in the form of check list. Once fee is paid, final LOC will be printed, and no correction could be made in the online or offline mode thereafter.

(c) As SWIFT updation may take 2-3 days, hence, schools situated outside India are advised to complete their process including payment of the fee in such a way that their process is over before the last date.

(d) In case of Bank related transaction or non-updation of Fee on server, the schools should contact the respective Bank through which payment was made. Contact details of Banks is given on CBSE website. Generally, Bank shall be requiring following information to resolve the issue of non updation of fee hence, be kept ready before getting in touch with the Bank:-

- (i) Mode of Payment
- (ii) Fee Reference No.
- (iii) Amount deposited
- (iv) Date of deposit
- (v) Branch where amount was deposited
- (vi) Bank reference number (Transaction ID as reflected in Bank account)
- (vii) Your contact number

**Steps for online Submission of List of candidates by schools for Compartment**

- I. Generate list of candidates placed in Compartment from school login.
- II. Select Roll No. and Subject of candidate who wants to appear in Compartment.
- III. Finalise the selection and note down “Application ID” generated.
- IV. Make payment Online
- V. Generate Final list and Send duly signed and authenticated list to concerned Regional Office alongwith proof of depositing fee.

**Annexure-4****FOR ANY QUERY OR HELP CONTACT FOLLOWING DURING OFFICE HOURS**

<b>Regional Office</b>	<b>Jurisdiction of Regional Offices</b>	<b>For any technical query regarding Online submission</b>	<b>For any examination related query</b>
<b>Regional Office - Delhi</b> Central Board of Secondary Education, PS-1-2, Institutional Area, I.P.Extn. Patparganj, Delhi-110092	NCT of Delhi, Foreign Schools	<a href="mailto:rodlicu@gmail.com">rodlicu@gmail.com</a> Tel:91-11- 22236195 91-11-22236180	Tel:91-11-22236195
<b>Regional Office - Chennai</b> Central Board of Secondary Education, Plot No. 1630 A, "J" Block, 16th Main Road Anna Nagar West, Chennai-600040 Tamil Nadu	Andhra Pradesh, Telangana Goa, Karnataka, Maharashtra, Tamil Nadu, Andaman and Nicobar Islands, Daman and Diu, Puducherry	<a href="mailto:rochennai@cbse.gov.in">rochennai@cbse.gov.in</a> Tel.91-44-26164608, 91-44-26162264 Fax: 91-44-26162212	<a href="mailto:rochennai.cbse@gmail.com">rochennai.cbse@gmail.com</a> Tel.91-44-26164608
<b>Regional Office - Thiruvananthapuram</b> Central Board of Secondary Education, Block-B, 2 <sup>nd</sup> Floor, LIC Divisional Office Campus, Pattom, Thiruvananthapuram – 695004 Kerala	Kerala, Lakshadweep	<a href="mailto:rotrivandrum.cbse@nic.in">rotrivandrum.cbse@nic.in</a> Tel:91-471-2534404 91-471-2534496 Fax:91-471-2534406	<a href="mailto:examcbse.tv@gmail.com">examcbse.tv@gmail.com</a> Tel: 91-471-2987403
<b>Regional Office- Guwahati</b> Central Board of Secondary Education, Shilpogram Road, (Near SankardevKalakshetra), Panjabari, Guwahati- 781037, Assam	Assam, Nagaland, Manipur, Meghalaya, Tripura, Sikkim, Arunachal Pradesh, Mizoram	<a href="mailto:roguwahati.cbse@nic.in">roguwahati.cbse@nic.in</a> Tel: 91-361- 2334661 (Direct) EPABX NO.: 91-361- 2331995, EXT.- 30 Fax No.: 91-361- 2330992	<a href="mailto:roguwahati.cbse@nic.in">roguwahati.cbse@nic.in</a> Tel:91-361-2331995

<b>Regional Office-Ajmer</b> Central Board of Secondary Education, Todarmal Marg, Ajmer-305 001 Rajasthan	Gujarat, Madhya Pradesh, Rajasthan, Dadra and Nagar Haveli	<a href="mailto:roajmer.cbse@nic.in">roajmer.cbse@nic.in</a> Tel:91-145- 2634114 91-11-2634119-(IX/XI Registration Queries) 91-11-2634118 (Class X ) 91-11-2634117 (Class XII) Fax: 91-145-2421543	<a href="mailto:roajmer.cbse@nic.in">roajmer.cbse@nic.in</a> Tel:91-145-2634114 Fax-91--145- 2421543
<b>Regional Office- Panchkula</b> Central Board of Secondary Education, Sector- 5 , Panchkula – 134152 Haryana	Haryana, Himachal Pradesh., J & K, Punjab, U.T. of Chandigarh	<a href="mailto:ropanchkula.cbse@nic.in">ropanchkula.cbse@ nic.in</a> Tel:91-172-2585193 91-172-2583547 91-172-2585577 Fax:91-172-2585163	Tel:91-172-2521503 91-172-2521507
<b>Regional Office- Allahabad</b> Central Board of Secondary Education, 35 B, Civil Lines, M.G. Marg , Allahabad-211 001, Uttar Pradesh	Uttar Pradesh Except Districts of Western Uttar Pradesh	<a href="mailto:roallahabad.cbse@nic.in">roallahabad.cbse@ nic.in</a> DIRECT LINE : 91-532 – 2400434 EPABX LINE : 91-532-2407970- 72 WITH EXTN – 116 (COMPUTER CELL) Fax:91-532-2408977	<a href="mailto:roallahabad.cbse@nic.in">roallahabad.cbse@ nic.in</a> Tel:91-532-2407970- 72
<b>Regional Office- Dehradun</b> Central Board of Secondary Education, 99, Kaulagarh Road, Dehradun-248001 Uttarakhand	Uttarakhand and Western Uttar Pradesh i.e. Badaun, Baghpat, Bijnour, Bulandshahr, Gautam Budh Nagar(Noida), Ghaziabad, Hapur, J.P.Nagar/ Amroha, Meerut, Moradabad, Muzaffarnagar, Rampur, Saharanpur, Sambhal and Shamli	<a href="mailto:roddn.cbse@nic.in">roddn.cbse@nic.in</a> Tel: 91-135-2757744, 91-135-2753250 (Extension-205) 91-135-2753251, 91-135-2753248 Mob No. 7579214383- Helpline	Tel:91-135-2757744



<b>Regional Office-Bhubaneswar</b> Central Board of Secondary Education, Plot No. 4, Sailshree Vihar, Chandrshekharpur, Bhubneshwar-751021 Odisha	West Bengal, Odisha, Chhattisgarh	<u>rocbsebsr@rediffmail.com,</u> <u>robhubaneshwar.cbse@nic.in</u> Tel:91-674-2548426, 91-674-2542312, 91-674-2548212(Extn 129) FAX:-91-674-2547312, Helpline Mobile No.-9853246315	Tel:91-674-2721712
<b>Regional Office-Patna</b> Central Board of Secondary Education, Ambika Complex, Behind State Bank Colony, Near Brahmsthan, Sheikhpura, Bailey Road, Patna-800014 Bihar	Bihar, Jharkhand	<u>ropatna.cbse@nic.in</u> Tel:91-612-2295048, 91-612-2295008, 91-612-2295080	<u>ropatna.cbse@nic.in</u> Ph No. 0612-2295048, Ext. 24 <u>ropatna.cbse@gmail.com</u>
<b>For Skill Education</b> Central Board of Secondary Education, Shiksha Sadan, 17, Rouse Avenue, New Delhi-110002	All Regions	<u>directorvoc.cbse@gmail.com</u> Tel:91-11-23216220	<u>directorvoc.cbse@gmail.com</u> Tel:91-11-23216220